

To
The Principal
Garden High School
318 Prantik Pally
Kolkata 700 107

Subject: Application for refund of Caution Money deposit online of _____(Student Id:_____)

Dear Madam,

My ward _____(Student Id: _____) is a student
of **Class:**_____ **Section:**_____ of your school.

I hereby request you to kindly refund the Caution Money deposit online based on the following particulars:

Beneficiary Details	
Name :	
<i>(Either of the legal Guardian)</i>	
Relation with pupil :	
Mobile Number :	Email Id:
Beneficiary Bank Details	
Bank Name :	
Branch Name :	
Bank Account Number :	
IFSC Code :	
Type of Account :	

Thank you
Yours faithfully

.....
Signature of Beneficiary
Date:

*Enclosure: 1) Original Caution Money Receipt or Indenture in case of Loss of Original Receipt
2) Cancelled Cheque or Photocopy of the Cheque*

For Office Use Only

Checked By:

Approved By: